

## MANSFIELD TOWNSHIP COMMITTEE MEETING

November 23, 2015

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Salute to the flag was done by all.

### APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on November 10, 2015, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

### BILL LIST:

Mr. Watters made a motion to approve the Bill List, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

### CLERKS REPORT:

Ms. Hrebenak stated that she is running into an issue with the email conversion and would like to consult with someone to see if we can get this taken care of.

The Township Committee agreed that we should contact someone to get this taken care of.

Ms. Hrebenak stated that Honeywell was here and have replaced two of the pumps but there is still an electrical issue and he will be back to make the repairs.

### FINANCE REPORT:

Mrs. Fascenelli stated that Mr. Daniel had left nothing to report.

### EMPLOYEES REPORTS:

Mrs. Fascenelli stated that on behalf of the Green Team she wanted to thank Mrs. Kocher for going to Atlantic City for the Sustainable Jersey Luncheon and the presentation of the Bronze recertification.

Mrs. Kocher explained that she would like to see the Green Team be able to attend the Luncheon in future years. The luncheon was informative and she believes that it would benefit the Township and the Green Team.

Mayor Clancy stated that it seemed that the Electronics cleanup seemed to be extremely busy.

Mrs. Fascenelli stated that the two box trucks were completely filled and that it was very successful.

Mayor Clancy thanked Mrs. Fascenelli for her work with the Clean up.

#### ENGINEERS REPORT:

Mr. Finelli stated that he has heard nothing more on the Meadows Development.

Mr. Finelli stated that the DOT contacted his office on the Watters Road project and they needed some of our plans changed with the retaining wall so this will be completed and sent to them for review.

Mr. Finelli stated that the salt shed project is underway they are going to be paving this week. We are on target for timing and Clear Span will be shipping the building on December 3 and it should begin being installed on December 8 and they agreed that they will be on target for completion by December 17.

Mrs. Korczukowski stated that the whole that she had mentioned to Mr. Finelli still is coned off and has not been repaired.

#### PUBLIC PORTION:

Dawn Smith, 324 Mount Bethel Road, spoke to the Township Committee about public notice.

Scott Minter, 545 Mount Bethel Road, stated that a couple months ago he brought up rundown buildings throughout the township. Mr. Minter asked if it would be the responsibility of the Zoning Officer to inspect properties for hazards.

Don Profroch, Diamond Hill, asked about the Ordinance for the abandoned properties and the information behind those properties.

#### RESOLUTION:

**RESOLUTION 2015 –113  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY  
A RESOLUTION TO PROVIDE FOR AND DETERMINE AN HOURLY WAGE FOR A VIOLATIONS CLERK  
POSITION**

**BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and State of New Jersey as follows:

The hourly wage for the following employee is:

<b>NAME</b>	<b>POSITION</b>	<b>HOURLY WAGE</b>
Illena Leigh Raffaele	Violations Clerk	\$ 13.00 (commencing 11/23/15)

Mrs. Kocher made a motion to approve the passage of Resolution 2015-113, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2015-114  
FOR TRANSFER OF FUNDS  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY

**WHEREAS**, there are insufficient funds in some of the 2015 budget line items; and

**WHEREAS**, N.J.S.A. 40A:4-58 permits the transfer of funds from accounts with a surplus to cover such demands,

**NOW, THEREFORE BE IT RESOLVED**, (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

<b>CURRENT FUND</b>		
<b><u>Account:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
General Admin. S/W	\$ 2,500.00	
Mayor & Council O/E	\$ 350.00	
Municipal Clerk O/E	\$ 500.00	
Finance O/E	\$ 1,000.00	
Tax Assessment O/E	\$ 900.00	
Public Health Services O/E	\$ 375.00	
Utility (Diesel Fuel)	\$ 3,000.00	
OEM O/E	\$ 700.00	
Streets & Roads O/E	\$ 5,000.00	
Code Enforcement O/E	\$ 3,520.50	
General Admin. O/E		\$ 2,500.00
Environmental Committee O/E		\$ 25.00
Police O/E		\$ 1,600.00
Utility (Electric)		\$ 5,350.00
Utility (Water Testing)		\$ 70.50
Utility (Telephone)		\$ 300.00
Snow O/E		\$ 8,000.00
<b>TOTALS</b>	<b>\$ 17,845.50</b>	<b>\$ 17,845.50</b>

Mr. Watters made a motion to approve the passage of Resolution 2015-114, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None  
Abstain: None

**RESOLUTION  
2015-115  
TOWNSHIP OF MANSFIELD  
RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN  
AUTHORIZATION FOR TREATMENT WORKS APPROVAL FOR  
MEADOWS AT MANSFIELD**

**WHEREAS**, the Township has been requested by Meadows at Mansfield to execute a treatment works approval form indicating the Township's consent to Meadows at Mansfield to operate its wastewater treatment plant; and

**WHEREAS**, it is in the best interest of the Township of Mansfield that the wastewater from Meadows at Mansfield be treated;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Mayor and/or his designee is hereby authorized to sign a treatment works approval (TWA-1) and NDPDES-1 forms promulgated by the New Jersey Department of Environmental Protection and proffered by Meadows at Mansfield.

**ADOPTED** at the regular meeting of the Township Committee of the Township of Mansfield on November 23, 2015

Mr. Watters made a motion to approve the passage of Resolution 2015-115, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Misertino made a motion to approve the bill list addendum, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

**ORDINANCE:**

First Reading:

Mayor Clancy introduced Ordinance 2015-17;

ORDINANCE NO 2015-17

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF**

**NEW JERSEY AUTHORIZING THE LEASE FOR AGRICULTURAL PURPOSES OF CERTAIN  
PROPERTY OWNED BY THE TOWNSHIP AND NOT REQUIRED FOR PUBLIC PURPOSES  
AND MORE COMMONLY KNOWN AS A BLOCK 1402, LOT 5.**

**WHEREAS**, the Local Lands and Buildings Law, N.J.S.A. 40A:12-14 authorizes the lease by municipalities of any real property, capital improvements or personal property or interests therein, not needed for public use to the highest bidder by open public lease at auction or by submission of sealed bids after the required newspaper advertisements; and

**WHEREAS**, the Township of Mansfield is the owner of certain real property known as Block 1402, Lot 5; and

**WHEREAS**, said property is not presently needed for public use, and is believed to be suitable for agricultural purposes; and

**WHEREAS**, the Township Committee has determined that it is in the best interest of the Township to lease the property for agriculture purposes; and

**WHEREAS**, the property known as a portion of Block 1402 Lots 5 was offered for lease to the highest bidder upon receipt of sealed bid submissions, pursuant to N.J.S.A. 40A:12-14. The bid opening was held on June 24, 2015 at 10:00 a.m. at the Municipal Building, 100 Port Murray Road, Port Murray, New Jersey.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Committee of the Township of Mansfield, County of Warren, State of New Jersey, that:

The lease of the subject property was offered for public bidding and the highest responsible bidder was Leonard Truskowski of Stewartsville, New Jersey with a bid of \$101.50 per acre per year for a total of five years.

**BE IT FURTHER ORDAINED** that the property shall be leased in accordance with the terms enumerated in the form lease advertised and a copy of the signed lease shall be available for inspection at the Township Municipal Building.

**Section 2:**

If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section of the provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Effective Date.**

This Ordinance shall take effect upon final passage and publication as provided by law.

Mr. Watters made a motion to approve the introduction of Ordinance 2015-17, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Misertino made a motion to enter into Executive Session at 8:14pm, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Lavery, Esq. stated that during Executive Session the Committee discussed an Attorney Client Privilege Matter dealing with COAH litigation, Contractual matter dealing with Police contract, and a litigation matter dealing with a Township Road copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

Mr. Misertino made a motion to adjourn Executive Session at 8:46pm and return to regular session, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

#### COMMITTEE PERSON COMMENTS:

Mr. Misertino spoke in reference to the tree donation from the Terry family.

Mr. Misertino made a motion to move forward with the trees being planted at the park by Tim Terry, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Mr. Watters stated that he had nothing to report.

Mayor Clancy congratulated Mr. Watters on the win in the Election this year.

Mr. Misertino made a motion to adjourn the meeting at 8:53pm, which was carried by all.